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Infertility • Reproductive Endocrinology
NMFertility.com

Financial Policy for Office/Surgical Care

We are committed to providing you with the best possible care. If you have health insurance, we are prepared to help you receive your maximum allowable benefits. In order to achieve these goals we need your assistance, and your understanding of our payment policy. We suggest you get a written copy of your insurance benefits, especially your Infertility, GYN and Maternity benefits.

We provide many services in this office which **may not be covered by your insurance.**

Payment for service is due, in full, at the time the services are rendered. We accept cash, checks, Discover, Master Card or Visa and American Express. If you have Insurance benefits, we will submit your insurance for payment (directly to our office in most cases). You will be responsible for all copays, deductibles and charges for treatment for non-covered services at the time of each visit. Requested payment is based on the insurance information you have provided and our best understanding of your benefits. Your insurance may require a Prior Authorization, or referral, before you see us. Please check with your insurance carrier prior to your visit.

We are available to discuss any proposed treatment and answer questions relating to your insurance. You must realize, however, that your insurance is a contract between you, your employer and the insurance company. As health care providers our relationship is with you, not your insurance company. All charges for care rendered are ultimately your responsibility. Some services may also have related charges from entities such as a facility or laboratory. These are separately billed by these providers.

As a courtesy to our patients we perform an insurance benefit verification prior to your initial visit. You will receive a call from our office prior to your first appointment to discuss the information obtained from your carrier, as they apply to care in this office. We do our best to obtain full, accurate information on your behalf. We do encourage you to contact your insurance company as well, to fully understand your policy benefits and any limitations.

Please be prepared to provide us with a copy of your insurance card at the beginning of each appointment. If you change plans or insurance companies we need to be notified immediately, and be given a copy of your new card as soon as you receive it.

Failure to keep your first scheduled appointment, or cancellation of an appointment the day of the appointment, will result in a \$75.00 charge. This fee is not payable by your insurance and must be paid prior to scheduling another appointment.

If you have any questions about the above information or any uncertainty regarding payment, PLEASE, do not hesitate to ask us. We are here to help you.

Signed: _____

Date: _____